

How to take the frustration out of signing documents for Provident Funding loans



Because Provident Funding is known for their lack of flexibility when signing documents, we're providing the following requirements to help ease the process and ensure a smooth signing. Please be very careful when completing a signing for Provident, any mistakes on the signing will result in a resign and a reduction in the notary fee.

Provident Funding Requirements

- All loan documents **MUST** be printed on 8 ½ X 11 paper. Please **NO** 8 ½ X 14
- Cross outs or corrections are **NOT** allowed on any of the documents. If a change needs to be made, swap the document with the customer's copy to re-execute it.
- If anything is wrong (names, address, etc.) the signing is adjourned. There can be no manual changes made; the documents will need to be re-drawn.
- Changes **CANNOT** be made to the notary jurats or acknowledgements – attach a new jurat or acknowledgment if anything needs to be changed.
- The borrower **MUST** write their own Dates and Sign consistent through out the entire file.
- The borrower **MUST** write their own Dates on The Notice of Right to Cancel – all dates must be by their own hand and pen – both borrowers **MUST** use their own pen – no swapping or changing at any time during the signing.
- AKA Statement – Cross-outs are **NOT** acceptable. They may write their dispute on the document, but **NO** cross-outs.